



Return Material Authorization Form

Instructions:

1. Please fill out all information on the form in a neat and legible manner. It is very important that you detail as much as possible the reason why you are returning this part. Manufacturers will not accept parts for exchange or repair without this.
2. A purchase order or credit card information must be provided with all returned material, in warranty or not. You will not be charged if the material is deemed to be under warranty.
3. Carefully package and ship via UPS the materials along with this form to:
 Service@Syserco
 Return Materials
 44244 Fremont Blvd.
 Fremont, CA 94538-6000
4. Materials will be shipped to/from Manufacturer and back to you via standard UPS ground delivery. Rush delivery is available at additional cost.
5. Items returned for credit are subject to the manufacturer's restocking fee. Special order items cannot be credited.
6. Alerton parts that are out of warranty will no longer be repaired by the manufacturer. They will be replaced with a new part and you will be charged 75% of the cost of a new item. Alerton parts that are in warranty will be repaired or replaced at no cost. If Alerton can not determine a problem with an in-warranty product, the factory will at your option either; return the part as-is to you or replace the item with a brand-new part at 75% of the normal cost.

Contact Information		Mailing Address	
Name:		Organization:	
Organization:		Attention:	
Phone:		Address:	
Fax:		City, State:	
Email address:		Zip Code:	
Qty.	Part Number	Reason for Return	
Payment Method: <input type="checkbox"/> P.O. _____ <input type="checkbox"/> Visa <input type="checkbox"/> MC <input type="checkbox"/> AMEX Exp. Date _____ <i style="font-size: small; margin-left: 100px;">for customers with established credit only</i> <i style="font-size: small; margin-left: 100px;">we will call you to obtain the card number, do not write</i>			
Ship Via: <input type="checkbox"/> Standard (no extra cost) <input type="checkbox"/> 2 nd Day Air (additional cost) <input type="checkbox"/> Next Day (additional cost)			